



# Southwest Tennessee Electric Membership Corporation

A Touchstone Energy® Cooperative



1009 E. Main St, P.O. Box 959, Brownsville, TN 38012

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August 24, 2023

Dear Board of Directors:

The meeting of the Board of Directors of Southwest Tennessee Electric Membership Corporation will be held at the office of the Cooperative in Brownsville, on **Tuesday, August 29, 2023, at 8:00 a.m.**

The following items are on the agenda:

1. Opening Prayer and Pledge of Allegiance
2. Election of Officers
3. Adopt the Agenda
4. Executive Session
5. Presentation of Gold Certificate
6. 17<sup>th</sup> Edition Safety Manual – Sean Joyner
7. Resolution on Retired C&E Committee Member
8. Work on Prepay Program & Policy 22-1
9. Board Discussion on Annual Meeting
10. TECA Annual Meeting
11. Consent Agenda
  - a. Minutes of the July 2023 meeting
  - b. Write-Off Report
  - c. Vendor Payment List Preview
  - d. President's Report
12. Current Events/Updates
13. Adjourn
14. Board Pictures

Enclosed is a copy of the Minutes, the Audit Report, the President's Report, the Comparative Statement for July, the Write-Off Report for September, and the Current Events.

Sincerely,

A handwritten signature in black ink that reads "J. Kevin Murphy".

J. Kevin Murphy  
President  
Enclosures