

## **MINUTES OF MEETING OF APRIL 25, 2023**

The regular meeting of the Board of Directors of Southwest Tennessee Electric Membership Corporation was held at the office of the Cooperative in Brownsville, Tennessee, on Tuesday, April 25, 2023, at 8:00 A.M.

All the Directors were present except Brad Franks. Also present were Kevin Murphy, Clint Malone, Shawn Lillie, Michelle Killen, Blair Hill-CSA, and Hope Cooper-CSA.

Robert Kendrick, Chairman, presided over the meeting.

Michelle Killen kept the minutes of the meeting.

Greg Jones led the room in prayer via audio recording and Kevin Murphy led the Pledge of Allegiance.

The meeting began with a motion by Robert Kendrick, seconded by Audrey Blue, to adopt the agenda.

Blair Hill and Hope Cooper with CSA spoke with the Board about Meter Data Management (MDM). MDM takes data from all billing, metering, and mapping systems and compiles the data to be able to manipulate it for different reports. STEMC would need more servers or use of the Amazon cloud in order to store all the current information we have. This did not require a vote at this meeting but will be in the budget in June.

Clint Malone next informed the Board about land for a Henderson substation. The current Henderson substation is reaching capacity and TVA has approved to add a transmission line into the substation from the east of Henderson. A property has been found and needs to be rezoned and surveyed along with a soil analysis. Upon motion by Tim Hanks, seconded by Jackie Butler, the Board approved to move forward with the purchase of the land.

There were necessary updates made to the following 5 policies: 21-1 Deposits, 24-1 Termination of Electric Service (Nonpayment), 53-1 Wage and Salary Administration, 55-2

Formal Training for Apprentice Linemen, and 55-3 Lineman Rodeo Guidelines. These were each discussed by the Board and upon motion by Jackie Butler, seconded by David McDaniel, the policy changes were approved.

The Board next discussed the Consent Agenda and upon motion of Tim Hanks, seconded by Jackie Butler, the March minutes were approved, the May write-offs in the amount of \$6,851.57 were approved, and the vendor payment list and the comparative statement were reviewed and discussed. The President reported a negative margin of (\$103,178.20).

Lastly, the current events were discussed. A Covington bucket truck accident occurred on April 17<sup>th</sup>; the March 31<sup>st</sup> tornado brought damage to 222 poles and 62 transformers along with 127,000 feet of conductor and 26 miles of fiber replaced; operations is working on pole replacements due to inspections taking place; Ford substation is on schedule to have service before the end of August; the EV charging station at Freed-Hardeman will be completed soon; and May 5<sup>th</sup> is Aeneas' 10,000<sup>th</sup> customer party.

There being no further business to come before the Board, the meeting was duly and regularly adjourned.

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Secretary-Treasurer

APPROVED:

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Chairman