

SERVICE INSTALLATION SPECIFICATIONS AND DRAWINGS

EFFECTIVE DATE: FEBRUARY 2024



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SOUTHWEST TENNESSEE ELECTRIC MEMBERSHIP CORPORATION

OPERATING PROCEDURE

TITLE:	CONSTRUCTION: RESIDENTIAL UNDERGROUND SERVICE
DATE:	FEBRUARY 20, 2024
TO:	ENGINEERING AND OPERATIONS PERSONELL
ISSUED BY:	VP OF ENGINEERING, System Engineer – Distribution/Planning

PURPOSE:

The purpose of this procedure is to provide standards for the installation of electric service and communication conduit in residential applications.

Members or their electrical contractor shall install conduit, pads, and enclosures to the following specifications for underground secondary service. STEMC shall provide transformer pads, secondary vaults, communication vaults and cable. Remember to dial 811 three days prior to any excavation.

- STEMC must approve meterbase location prior to installation of conduits. Failure to get approval may result in refusal to connect service. See Drawing UK0.1G (MB&SVC).
- Conduit shall extend all the way from the meterbase to the STEMC point of feed.
- Point of feed may be considered a padmounted transformer, service stub, handhole, or pole.
- A ditch/conduit inspection is required at all underground services. All conduits and elbows (90s/45s) shall be visible. All joints must be glued. Contact your nearest STEMC office to schedule an inspection.
- In newly developed subdivisions, service stubs are installed at transformer so member or contractor can tie conduits to service stub without entering the transformer. See drawing "UF1.FG (PM 1P SD)."
- Each service ditch shall contain two conduits: one 3-inch and one additional conduit, 3/4-inch minimum.
- 3/4-inch conduit shall be stubbed up and capped (unglued) outside point of feed, marked by STEMC, and at meter base.

Conduit Installation Requirements:

- Conduit shall be 3-inch PVC or rigid schedule 80 at ground level.
- Conduit shall be PVC or HDPE schedule 40 or 80 below ground.
- Plumbing fittings and conduit shall not be used.
- All conduit shall have pull string installed throughout the entire length
- Conduit shall be installed at a minimum of 30 inches below final grade.
- Warning tape shall be installed at a depth of approximately 12 inches below final grade.
- Overhead or Underground residential services shall not exceed 250 ft from point of feed to meterbase.
- If point of feed is pole, 1 stick of 3-inch schedule 80 PVC conduit shall be provided by member or contractor. Leave at pole to be installed by STEMC. See drawing "UP7.4G (TD SEC)."
- Elbows at STEMC point of feed and meterbase may be short sweeping 90 (minimum 24-inch radius).
- Two 45-degree elbows may be used at the meterbase given they are separated by a minimum of 2 feet of straight conduit to avoid foundation.

SOUTHWEST TENNESSEE ELECTRIC MEMBERSHIP CORPORATION

OPERATING PROCEDURE

TITLE:CONSTRUCTION: GENERAL POWER UNDERGROUND SECONDARIESDATE:FEBRUARY 20, 2024TO:ENGINEERING AND OPERATIONS PERSONELLISSUED BY:VP OF ENGINEERING,
SYSTEM ENGINEER – DISTRIBUTION/PLANNING

PURPOSE:

The purpose of this procedure is to provide standards for the installation of underground electric secondary and communication conduit in general power applications.

Members, or their electrical contractor, shall install conduit, cable, pads, and enclosures to the following specifications for general power underground secondaries. STEMC shall provide transformer pads, secondary vaults, and communication vaults. Remember to dial 811 three days prior to any excavation.

- STEMC must approve meterbase location prior to installation of conduits. Failure to get approval may result in refusal to connect service.
- Members with general power accounts own the secondary cable and conduit. The member or their electrician is responsible for sizing the cable and conduit appropriately.
- The State of Tennessee requires a rough-in inspection on trench for member owned secondaries. This applies to commercial general power accounts. Please contact the local inspector.
- Conduit shall extend all the way from the meterbase to the STEMC point of feed.
- Each service ditch shall contain two sets of conduits: secondary conduits owned by member plus one additional conduit, 3/4 inch minimum, to be owned by STEMC.
- STEMC owned conduit shall be stubbed up and capped (unglued) outside point of feed, marked by STEMC, and at meter base location.

Conduit and Cable Installation Requirements:

- For installations where point of feed is a padmounted transformer, members or their electrical contractor shall be responsible for providing terminating lugs. STEMC will terminate wire at transformer.
- If the point of feed is a pole, 1 stick of schedule 80 PVC shall be provided by member or contractor for each conduit and left at the base of the pole. Do not install.
- Conduit and secondary wiring shall be installed per specification drawing "UP7.4G (TD SEC)." This includes single and 3 phase applications.
- Installation must conform to the latest NESC and NEC requirements.

Low Usage General Power Accounts on Residential Property:

- Single-phase general power accounts located on residential properties are exempt from providing secondary wire to the point of feed, so long as they are not being used as a place of business.
 - Examples: Shops, gates, barns, pool houses.
 - These locations shall be installed per "Residential Procedures: Underground Service."

SOUTHWEST TENNESSEE ELECTRIC MEMBERSHIP CORPORATION

OPERATING PROCEDURE

TITLE:CONSTRUCTION: UNDERGROUND PRIMARY EXTENSIONDATE:FEBRUARY 20, 2024TO:ENGINEERING AND OPERATIONS PERSONELLISSUED BY:VP OF ENGINEERING,
SYSTEM ENGINEER – DISTRIBUTION/PLANNING

PURPOSE:

The purpose of this procedure is to provide standards for the installation of electric primary and communication conduit in residential and general power applications.

Members, or their electrical contractor, shall install conduit, pads, and enclosures to the following specifications for underground primary extensions. STEMC shall provide transformer pads, primary vaults, communication vaults and cable. Remember to dial 811 three days prior to any excavation.

- STEMC must approve transformer and meterbase location prior to installation of conduits. Failure to get approval may result in refusal to connect service.
- Conduit shall extend all the way from the point of feed to the padmount transformer location.
- Point of feed may be considered a pole, junction box, or other transformer.
- Direct burial method is limited and may only be utilized with the approval of STEMC Engineering.
- A ditch/conduit inspection is required at all underground primary extensions. All conduits and elbows (90s/45s) shall be visible. Contact your nearest STEMC office to schedule an inspection.
- Depending on length of installation, STEMC may require placement of primary junction boxes and vaults to reduce pulling length.
- Each primary ditch shall contain two sets of conduits; one or three 2-inch primary conduits as needed plus one additional 2-inch conduit.
- Additional 2-inch conduit shall be stubbed up and capped (unglued) outside point of feed, marked by STEMC, and at meter base location.

Conduit Installation Requirements:

- Conduit shall be 2-inch PVC or rigid schedule 80 at ground level.
- Conduit shall be 2-inch PVC or HDPE schedule 40 or 80 below ground.
- Steel elbows (minimum 36-inch radius) may be required at the discretion of STEMC engineering. Typically, this applies to runs 300 ft or longer.
- Plumbing fittings and conduit shall not be used.
- All conduit shall have pull string installed throughout the entire length
- Conduit shall be installed at a minimum of 42 inches below final grade.
- Warning tape shall be installed at a depth of approximately 12 inches below final grade.
- If point of feed is pole, 1 stick of 2-inch schedule 80 PVC conduit shall be provided by member or contractor. Leave at pole to be installed by STEMC. See drawings "UP7.1G & UP7.3G(TRD)."





- 2. Service entrance conductors shall extend a minimum of 18 inches out of weatherhead.
- 3. Service conductor must meet or exceed NESC requirements. Minimum service clearance is 16 feet over roads and driveways and 12 feet at locations subject to pedestrian traffic only.
- 4. Communications lines cannot attach to the electric service hardware including service mast and conduit. Must be 12 inches from service conductor.

Wall Type Service:

- 5. Service conduit shall be a minimum of 2 inch metallic rigid conduit. Service entrance raceways shall be fastened through the exterior wall with a minimum of 2 conduit straps; the lower being within 3 feet of top of meter base.
 - * For 200 amp service, 2 inch conduit is required.
 - * For 400 amp service, 3 inch conduit is required.

6. A 5/8 inch eyebolt, must be furnished and installed by the member or contractor within 18 inches of weatherhead.

Mast Type Service:

- 7. Service mast shall be a minimum of 2 inch metallic rigid conduit secured with a minimum of 2 mast clamps fastened through the wall with 1/2 inch clampbolts: the lower being within 3 feet of meter base.
 - * For 200 amp service, 2 inch conduit is required.
 - * For 400 amp service, 3 inch conduit is required.
- 8. Service clamp and wireholder shall be furnished and installed by STEMC.
- 9. Where a mast riser is used, weatherhead shall be a minimum of 36 inches above roof. If weatherhead is more than 42 inches above roof, a guy wire with eyebolt through rafter is required.
- 10. Minimum vertical clearance from service conductor to roof shall be 18 inches within a 6 foot radius of the service mast, and 3 feet and 6 inches outside of the 6 foot radius. Roofs that are readily accessible to pedestrian traffic shall have a minimum of 11 feet of vertical clearance.



Southwest Tennessee Electric Membership Corporation OVERHEAD SERVICE ASSEMBLY GUIDE



NOTES:

- 1. Obtain approval for pole location and height from STEMC engineering prior to commencing work.
- 2. STEMC no longer issues permits.
- 3. Pole height should be 20 feet with minimum 6 inch diameter. It shall be buried 4 feet below ground level. Any pole height other than 20 feet must be approved by STEMC engineering.
- 4. Concrete shall be placed around pole, visible at ground level, and cured 48 hours.
- 5. Guy and anchor shall be set if service length exceeds 100 feet, or as required by STEMC engineering.
- 6. Clearance to drip loop shall be a minimum of 12 feet above ground level for residential buildings if restricted to pedestrian traffic. Where service conductor crosses driveways, public streets, or areas subject to traffic taller than 8 feet or horses, minimum clearance shall be 16 feet.
- 7. Service wire crossing a roof shall have minimum clearance of 3 feet 6 inches if roof is inaccessible, 10 feet if accessible.
- 8. Eyebolt shall be installed 6" from top of pole.



Southwest Tennessee Electric Membership Corporation

MEMBER OWNED SERVICE POLE SPEC



- 1. Minimum 1 inch conduit and weatherhead must extend to top of pole. Raceway may be rigid, IMC or Schedule 40 PVC.
- 2. A ground wire of #6 copper or larger shall be run, unspliced, from the meter socket to a driven ground rod.
- 3. Pole shall be a minimum of 16 feet tall, 6x6 inch square or 6 inch diameter (at top) round pole buried a minimum of 4 feet below ground. Concrete or bracing, such as member installed down guy, is required.
- 4. Point of attachement (eyebolt) must be of sufficient height to provide proper clearance by NESC.
- 5. Point of attachment must be mounted at or below weatherhead.
- 6. Meter socket shall be located between 5 and 6 feet above final grade.
- 7. All 120/240 volt receptacles shall be GFCI protected and have "in use" covers.
- 8. Clearance to drip loop shall be a minimum of 10 feet above ground level for residential services if restricted to pedestrian traffic. Where service conductor crosses driveways, public streets, or areas subject to traffic taller than 8 feet or horses, minimum clearance shall be 16 feet.



TEMPORARY OVERHEAD SERVICE DETAIL





Notes:

- 1. Meter base shall be located between 5 and 6 feet above final grade at a location approved by STEMC engineering.
- 2. Member is responsible for installing structure and all conduit cabinets, meter base, and disconnect per current NEC requirements.
- 3. Member shall Install string ("mule tape" preferred) with minimum rating of 2,500 lbs in conduit and cover ends to keep out water.
- 4. Minimum 36 inch sweeping elbows shall be used. Rigid elbows may be required, as determined by STEMC engineering.
- 5. Concrete shall be 3000-PSI minimum placed around pole, visible at ground level, and cured 48 hours.
- 6. STEMC shall inspect conduit ditch from pole to meter prior to closing.
- 7. STEMC shall provide meter and conductor to meter from transformer.
- 8. See UQ2.4G and UQ2.5G for instrument based (CT & PT) installations.
- 9. If H structure must exceed 2 feet in width, posts shall be no further than 2 feet apart.
- 10. The State of Tennessee requires a rough-in inspection on trench for member owned secondaries. This applies to commercial general power accounts. This does not apply to STEMC installed residential secondaries.



Southwest Tennessee Electric Membership Corporation

H STRUCTURE METER CENTER UNDERGROUND SERVICE

JANUARY 2024



SINGLE PHASE INSTRUMENT RATED SERVICE TYPICAL DETAIL (600 - 800 AMP)



(CT 3P)







- All conduit below final grade shall be pvc or hdpe (schedule 40 or 80).
- 3. Member shall backfill with clean native earth and machine tamp.
- 4. Member shall install string ("mule tape" preferred) with minimum rating of 2,500 lbs in conduit and cover ends to keep out water.
- 5. The State of Tennessee requires a rough-in inspection on trench for member owned secondaries. This applies to commercial general power accounts. This does not apply to STEMC installed residential secondaries.
- 6. STEMC does not issue permits.



TRENCH AND RISER DETAIL FOR UNDERGROUND SECONDARY









CONCRETE PAD DETAIL FOR SINGLE PHASE(1Ø) PAD-MOUNT TRANSFORMER



(PM 1P SD)



- 8. Member shall Install string ("mule tape" preferred) with minimum rating of 2,500 lbs in conduit and cover ends to keep out water.
- 9. Equipment shall be secured to pad according to manufacturers instructions.



FIBERGLASS GROUND SLEEVE DETAIL FOR SINGLE PHASE(1 \emptyset) PAD-MOUNT TRANSFORMER



- Service conduct positions are numbered according to location preference.
 Three 5/8" x 8' copper ground rods (copperweld or equal) shall be installed; one in primary compartment of transformer, and two on the back side of the transformer pad. a #4 copper wire shall be installed between ground rods and attached to each ground rod
- with a ground rod clamp.Bond #4 solid copper to rebar and ground rod.
- 6. 3-2 inch primary conduit to have min. 36 inch radius elbows and to be extended beyond edge of pad in direction indicated by engineering. Rigid elbows may be required, as determined by STEMC engineering.
- 7. The concrete minimum 28 day compressive strength shall be 2500 PSI.
- 8. Member shall Install string ("mule tape" preferred) with minimum rating of 2,500 lbs in conduit and cover ends to keep out water.



CONCRETE PAD DETAIL FOR 75-500 kVA, THREE-PHASE(3Ø) PAD-MOUNT TRANSFORMER



- 7. The concrete minimum 28 day compressive strength shall be 2500 PSI.
- 8. Member shall Install string ("mule tape" preferred) with minimum rating of 2,500 lbs in conduit and cover ends to keep out water.



CONCRETE PAD DETAIL FOR 750-2500 kVA, THREE-PHASE(3Ø) PAD-MOUNT TRANSFORMER



SECONDARY VAULT (HANDHOLE) BELOW GRADE ENCLOSURE

JAN 2024

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12.47/7.2 KV

UJ6.1



NOTES:

- 1. Any requested street light locations shall be staked 2 feet away from back of curb in line with the members property line.
- 2. All junction boxes shall be staked 9 feet away from the property corner on the member's property line.
- 3. All transformers and handholes shall be staked 12 feet away from the property corner on the member's property line unless juction box is required. Then stake 13 feet from back of curb.
- 4. Property line starts at edge of ROW. 50 foot ROW is typical, 25 foot from centerline of road.



Southwest Tennessee Electric Membership Corporation

UNDERGROUND ELECTRIC STAKING REQUIREMENTS



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POWER TRANSFORMER	ELECTRIC		
FIBER VAULT COMMUNICATIONS PEDESTAL	Telephone	-u. +⊙	22.5
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	RIGHT OF WAY		10.5
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Sanitary Sewer			
Storm Drainage			
	CONTERLINE OF STREET		
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Southwest Tennessee Electric	TYPICAL UTILITIES PLAN V	VITH 50' RIGHT OF WAY	
Membership Corporation	NOT TO SCALE	OCTOBER 2023	UZ2.2G (TUP)